



SUPPORT OUR TROOPS, Inc.

2023 Silent Auction Volunteer Notes

For Quick Answers Call:

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Decorating Team Guide

Begin at 9:00 am on Friday, November 10, 2023.

Ideas I've tossed around: <https://www.pinterest.com/molander1/auction/>

Supplies

- | | | |
|---|--|--|
| <ul style="list-style-type: none"><input type="checkbox"/> Signs<input type="checkbox"/> Extension cords<input type="checkbox"/> Easels (big/small)<input type="checkbox"/> Balloons<input type="checkbox"/> Electric balloon pump<input type="checkbox"/> Balloon arch<input type="checkbox"/> Balloon stands (may need to make/buy) | <ul style="list-style-type: none"><input type="checkbox"/> Tape of all descriptions<input type="checkbox"/> Command Strips?<input type="checkbox"/> Wrapping supplies<input type="checkbox"/> Scissors (several)<input type="checkbox"/> Tool box?<input type="checkbox"/> Wine Display supplies (boxes? Twinkle lights?) | <ul style="list-style-type: none"><input type="checkbox"/> Wine Tickets (corks, string, tags, ice pick?)<input type="checkbox"/> Blackjack Tickets (darts, string, tags, ice pick?)<input type="checkbox"/> Buy A Box contents, etc. from Donna Chabot 940.262.0366 chabot@grandecom.net |
|---|--|--|

Wrap Bottles for Wine Pull



- Stay on “theme.” Either red/white/blue or camo/military style.
- Use tags or stickers to indicate red or white wine.
- If we have more than 30 bottles, think of a creative display. Google for ideas.
- Do you think people can tell what certain wines are by recognizing the top of the bottle? Should it be totally covered? Firework wine topper idea:
<https://darcymillerdesigns.com/ideas/firework-wine-bottle-topper/signs>

Wine Pull Display



- I bought a small wine table that holds only 30 bottles of wine. I have a gut feeling that we'll have plenty more.
- Cindy suggested crates for more bottles. How can we dress these up? Twinkle lights? Google “wine pull display” for ideas

Make Tickets for Wine Pull and Blackjack



- If someone wants to pay by credit card, they'll do so at the Command Table. IF IT'S BUSY at the Command Table, an easy solution is to hand them a ticket after paying. Naturally, these have to be fun so creative tickets may be in order!
 - Wine cork → hole through top 3rd → insert string tag through labeled “Wine Pull”
 - No date; can be used again.
 - Target Practice can be done the same way by using an extra Nerf dart.

Buy A Box Booth

Old Display:



Buy A Box Booth

You may want to read the *Buy A Box Booth Guide* so see how it works on *Auction Day* to figure out the best way to set up the Booth.

New Display:

- Make **pop up tent** look like an Army Outpost
- Place **near a plug**. Extension cord is fine but needs to be out of the way of patrons. This will run the printer/copy machine.
- Only 1 Entrance/Exit so **don't block the whole front** (Maybe "L shaped table placement?")
- Needs **writing space and pens** easily accessible for patrons
- Other Forms should be in easy reach** (Ledger, SOT Membership, Active Duty Military Member Enrollment)
- 1 Double-Display stand can hold both the **older, pre-printed posters**. Place so each side can be seen.
- Buy A Box Poster** needs to be prominently displayed.
- Sample Shipping Box** needs to be prominently displayed.
- How can we **display military pictures**? They're currently in frames. Not opposed to removing them from frames.
 - Laptop? Ipad?
- Other things we do need to be on display somehow. For list see:
<https://www.supportourtroopstexas.com/what-we-do>
- Does not have to look like my sketch! Ha!



Balloon Displays



- Balloon Arch that looks like a flag. Similar to picture at right but with a wider walkthrough.
- I've bought the balloons and a stand and an electric pump!
 - 100 red
 - 100 white
 - 100 blue
 - 50 red/white/blue with stars on them
- Easier than it looks:
 - <https://youtu.be/UDnF8MGtVbw> She shows clearly how to tie together but she leans the arch against a wall so she didn't need a stand.
 - https://youtu.be/M_jhd8_WJIY This guy used a heavy duty stand (Ours is not the \$250 version he has! More like \$20) He created "fireworks" which I think is clever but not for our "flag" design so skip over that.

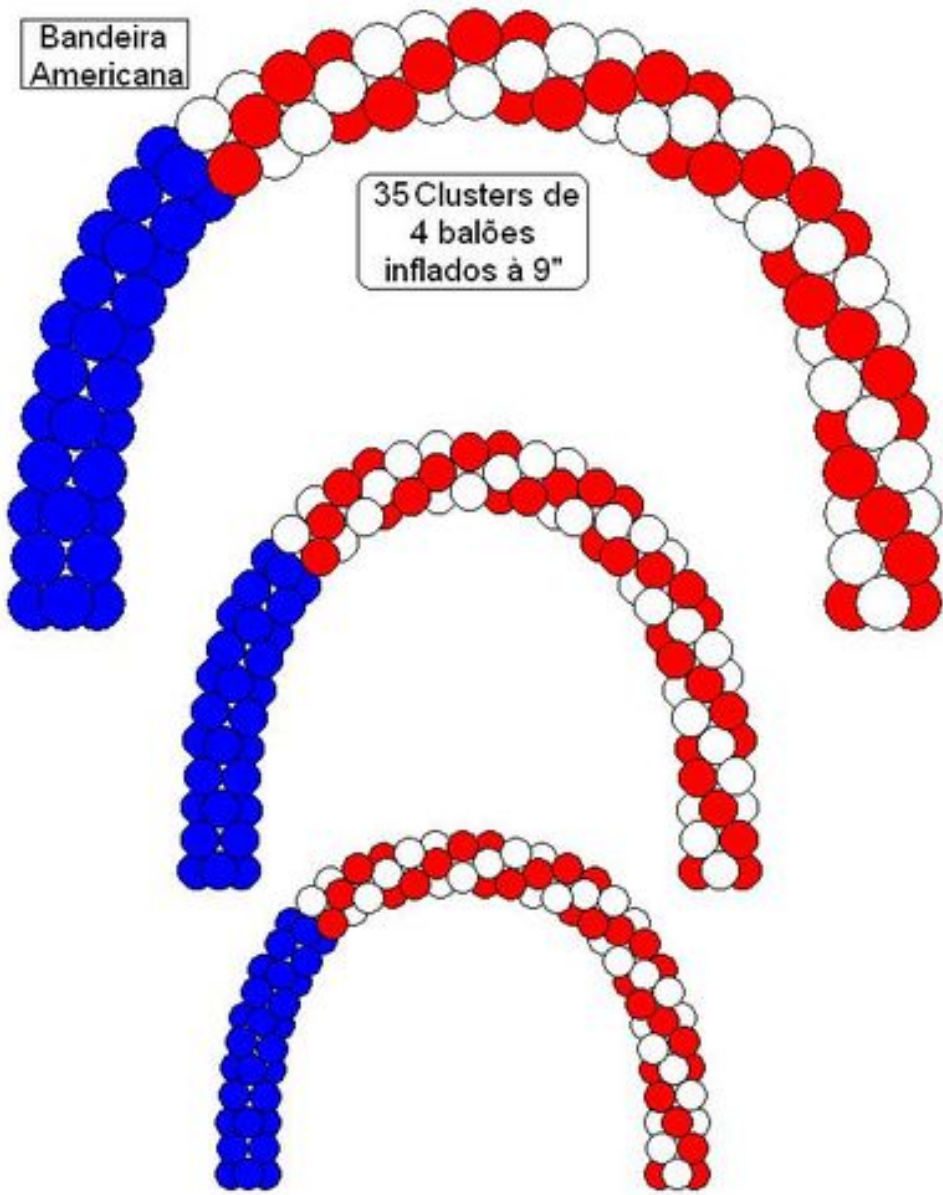


- Columns? Possibly to Frame the Gift Card Area? Or feature Sassy Stampers Table? Other ideas?
- Not keen on the fireworks on top but...
- There are cheap ways to make these stands so I haven't bought any. I DID however, buy 2 broom handles from Dollar Tree in anticipation of a DIY.



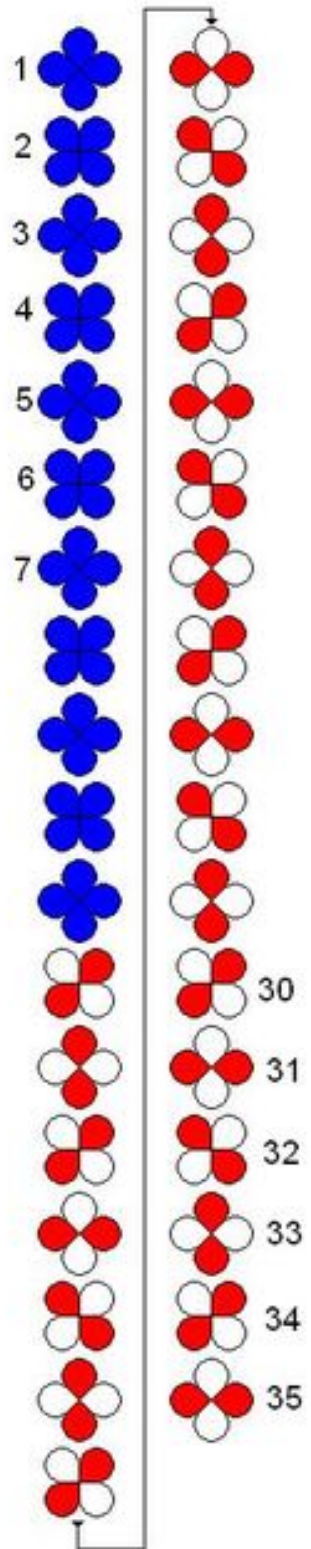
Bandeira Americana

35 Clusters de 4 balões inflados à 9"

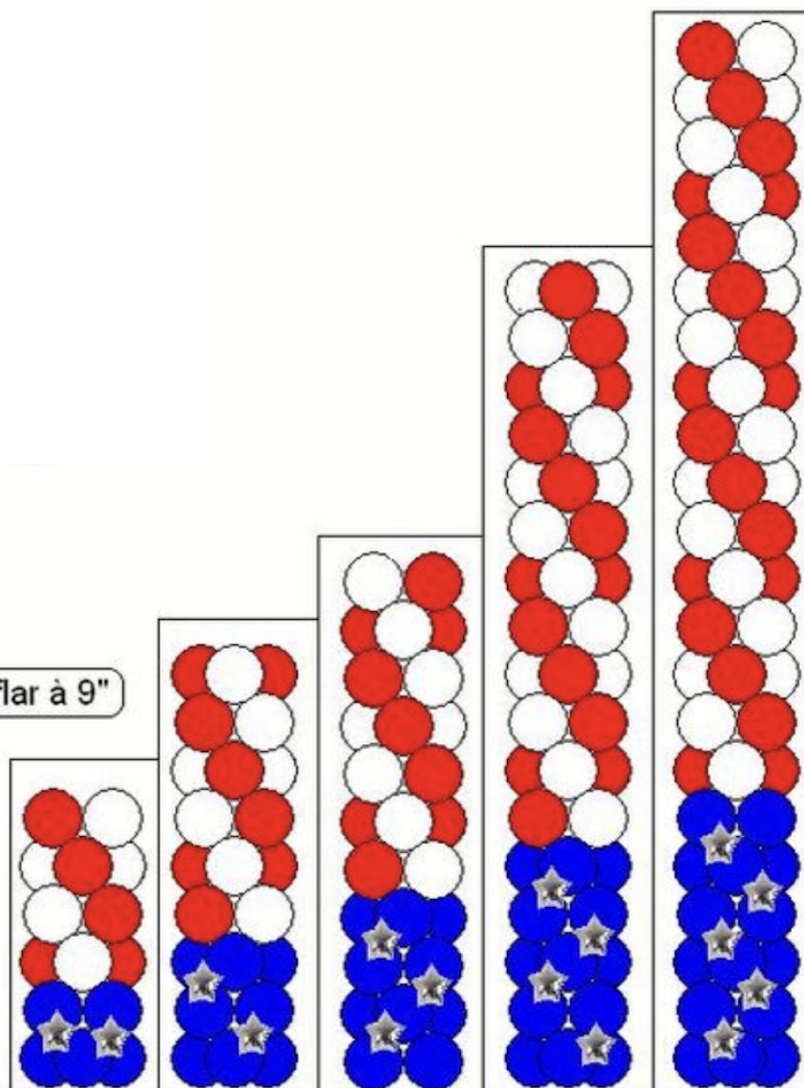


Preço de Venda
R\$ 120,00 à R\$ 160,00

MATERIAL	
10" Balloontech Azul Royal	44
10" Balloontech Vermelho Escarlata	48
10" Balloontech Branco Neve	48
Cano PVC 1/2" 3 m	2
Base	2



Inflar à 9"



Balloontech 10" Vermelho Escarlate	8	12	14	24	32
Balloontech 10" Azul Royal	8	12	16	20	24
Balloontech 10" Branco Neve	8	12	14	24	32
Cluster	6	9	11	17	22
Altura	1,1 m	1,5 m	2 m	3 m	4 m
Valor de R\$	26,40	39,60	48,40	74,80	96,80
Até R\$	33,00	49,50	60,50	93,50	121,00

Opção : Estrela Metalizada

Acrescentar R\$ 7,00 para cada estrela de 4"

Acrescentar R\$ 10,00 para cada estrela de 9"

Rough Floor Plan

Subject to adjustment as we see how much wine we have to work with, etc.

1. Information/Fun/Business (aka Command Table) moved to a high-visibility area.
2. Dealing with the “Awkward Hall:” Water fountains, industrial kitchen doors, bathrooms, etc. give a feeling of “Don’t Go Beyond This Point!” Less inviting; subconscious avoidance; not prime space.
 - a. Gift Cards will take over the Awkward Hall.
 - b. Big Balloon Arch or Balloon Columns will frame the entrance to this hall with a “Gift Card Garrison” sign, too. This grand entrance clearly features their category and hopefully draws people around that corner.
 - c. Gift Cards are easier to display in the choppy wall space of the Awkward Hall.
3. Those who have graciously donated items or services will be in more attention-focused areas.
 - a. Flow around the left corner is much more natural.
 - b. Continuous tables flow well w/o as many interruptions like Awkward Hall. (water fountains, doors, etc.)
 - c. Note that certain doors of the Ballroom will be blocked thus increasing the continuous flow.

